

**Minutes of the Franklin Public Library Board of Trustees Regular Meeting, February 24, 2014** held in the Franklin Public Library Sievert Room, 9151 W. Loomis Rd. Franklin, WI.

Meeting called to order by President, Dennis McKnight at 6:03.

**Roll Call:** Present – Dennis McKnight, Tom Loew, Alderman Doug Schmidt, Karen Wesener, Rachel Muchin Young, Dr. Steve Patz, Mike Karolewicz, Dave Adam, Diane Oleson. Excused – Bob Donohoo.

**Public Comment/Visitors:** None

**Approval of Minutes from January 27, 2014.** Motion made to accept minutes. Motion carried.

**COMMITTEE REPORTS:**

**Finance** – Motion to approve invoices in the amount of \$12,125.54. Motion carried. Review of checking account activity. Motion made to approve financial report as presented. Motion carried. Motion to add the Treasurer’s name to those who can sign a check. Motion carried.

**City Matters** – Alderman D. Schmidt reported that the position of Programming and Outreach Coordinator was approved by the City Council.

**President** – None

**Director** – Highlights include working on the annual report, meeting with Web Advisory Committee and considering a “Lucky Day” collection of DVDs. The DVD would not be holdable and would have a 3 day loan. Per MCFLS, must have at least as many that are holdable as not.

**Friends** – Discussion of Friends donations to the Library. The Friends have committed to a \$5,000 donation for the Summer Reading Programs.

**Foundation** – Still looking into books at Senior Center/Living Centers.

**Building and Grounds** – The fireplace needs repairs.

**Personnel** – None

**Other Business:**

Motion to approve a 2013 purchase order, for Ingram, in the amount of \$10,000 for materials. Motion carried.

Policy Review

- Mission Statement: Motion to approve as presented. Motion carried.
- Material Selection: One typo was corrected. Will add footnote to it that it was reviewed and accepted as of this date.

- Challenged Materials: Motion to approve the policy as presented. Motion carried.
- Reconsideration of Library Materials Form: Motion to approve as presented. Motion carried.
- Challenged Materials (an interpretation of the Library Bill of Rights): Motion to delete this policy, it is redundant. Motion carried.
- iPad Policy and Agreement: The policy should be amended throughout to refer to Tablet, not iPad. Motion to approve policy as amended. Motion carried.

#### Wish List Items

- Study Rooms, repurpose quiet study, build 1 or 2 new study rooms: Discussion on how to finance any changes. Finance Committee will meet to discuss and it will be brought up again at next full Board meeting.
- Security Gates: 3M suggests replacement. They no longer make this model and do not support it. They are offering replacement with enhanced functionality for about \$14,530.
- Automated Materials Handler: Uses RFID technology for check in and sort. Cost is about \$164,000 for a 5 bin sorter and \$189,000 for a 7 bin sorter.

Website: Finance Committee will discuss how to pay for it.

Motion to move into closed session for the purpose of discussion of probationary period evaluation of Library Director. Motion approved via roll call vote at 6:54 pm. Discussion held. Motion to move out of closed session. Motion approved via roll call vote at 7:10 pm.

Probationary Period Evaluation of Library Director: The Library Board, after an oral evaluation, finds that Rachel Muchin Young has successfully completed her probationary period as of March 14, 2014, unless further action is taken by the Library Board prior to that date. Motion made to approve this statement. Motion passed.

**New Business:** Approval of State Annual Report: Motion to approve the report as presented. Motion passed. Motion to indicate that MCFLS did provide effective leadership and adequately meet the needs of the library. Motion carried.

Committee Appointments: Will remain as they are for now.

**Next meeting is March 24, 2014.**

**Motion made and passed to adjourn meeting. Meeting adjourned at 7:53 pm**